

**MINUTES OF THE CLAY TOWNSHIP DOWNTOWN DEVELOPMENT
AUTHORITY MEETING HELD ON TUESDAY, JUNE 9, 2009
IN THE CLAY TOWNSHIP BOARD ROOM, 4710 PTE. TREMBLE ROAD,
CLAY TOWNSHIP, MICHIGAN 48001 AT 7:30 P.M.**

Chairman Mark Thompson called the meeting to order at 7:30 p.m.

1. ROLL CALL / ESTABLISH QUORUM

PRESENT: Thomas Bynum, Robert Johnson, William Seifert, Joseph Little,
Richard Wagner, Chairman Mark Thompson

ABSENT: Artie Bryson; Ann Horeftis; Jay DeBoyer

A quorum was established.

Also Present: Dorothy DeBoyer, Township Deputy Clerk; Jeff Horner, Project Control
Engineering, Inc.

2. APPROVAL OF AGENDA / AMENDMENTS

Chairman Thompson requested that the items under (8) New Business - (a) Façade
Program and (b) Chamber Business Incubator, be removed from tonight's agenda and
placed on next month's agenda.

Motion by Wagner, supported by Bynum to amend the Agenda as requested.

AYES: All NAYS: None ABSENT: Bryson; Horeftis; J. DeBoyer

MOTION CARRIED.

3. APPROVAL OF MINUTES OF MAY 12, 2009

**Motion by Seifert, supported by Bynum to approve the Minutes of May 12, 2009 as
presented.**

AYES: All NAYS: None ABSENT: Bryson; Horeftis; J. DeBoyer

MOTION CARRIED.

4. TREASURER'S REPORT – MAY 2009

**Motion by Seifert, supported by Johnson to approve the Treasurer's Report of May
2009 as presented.**

AYES: All NAYS: None ABSENT: Bryson; Horeftis; J. DeBoyer

MOTION CARRIED.

5. BILLS PAYBLE

Christine Holcomb	\$ 67.50
Water Department March Plow	75.00
Greater Algonac Chamber of Commerce Dues	150.00
Mowing Madness Ditch Mowing	730.00
Project Control Engineering, Inc. – Parking Lot	1,135.00
Project Control Engineering, Inc. – Phase 4 Sidewalk	1,265.00
Pumping water at 2850 Pointe Tremble Road	1,571.95
Project Control Engineering Design Services	2,416.25
Cortis Brothers Trucking & Excavation – Parking Lot	<u>17,565.95</u>
TOTAL	\$24,976.65

A discussion occurred regarding the billing for pumping the water at 2850 Pointe Tremble Road.

Motion by Wagner, supported by Seifert to approve the Bills Payable with the exception of the bill for pumping water at 2850 Pointe Tremble Road which shall be considered under separate motion.

A discussion occurred regarding the billing from Cortis Brothers Trucking & Excavation.

Chairman Thompson restated the motion by Wagner, supported by Seifert to approve the Bills Payable with the exception of the billing for pumping of water at 2850 Pointe Tremble Road at a cost of \$1,571.95.

AYES: All NAYS: None ABSENT: Bryson; Horeftis; J. DeBoyer

MOTION CARRIED.

Motion by Wagner, supported by Bynum to table the payment on the billing for pumping of the water at 2850 Pointe Tremble Road at a cost of \$1,571.95 until the next meeting.

A discussion occurred regarding this billing and responsibility for payment of same.

Chairman Thompson restated the motion by Wagner, supported by Bynum to table the payment on the billing for pumping of the water at 2850 Pointe Tremble Road at a cost of \$1,571.95 until the next meeting.

AYES: All NAYS: None ABSENT: Bryson; Horeftis; J. DeBoyer

MOTION CARRIED.

6. COMMUNICATIONS

Chairman Thompson: Stated that he has received the Downtown Promotional Reporter, the Downtown Exchange Idea for June and May, Idea Exchanges and International Council of Shopping Centers, and the Shopping Centers Today magazine, which are all available for review.

7. OLD BUSINESS

a) Sidewalk Phase IV:

Horner: Stated they have no news from the DNR or federal government regarding the easement. Regardless of this, they are moving forward on the plans for submittal to the contractors for bidding. He will make the plans available on June 19, 2009 and will make the DNR section an alternate. They will also add the other three projects to the bid (Rocky's, Taft Road, and Ester Green) as discussed at the May meeting. The due date for the bids will be July 9, 2009 and he will have the information available for the July 14, 2009 DDA meeting. He is anticipating an August/September construction date.

b) Bridge Update:

Horner: Presented a copy of the last bridge budget to the DDA. A then discussion occurred regarding same. He stated they expect to have the MDOT permit within the next two days. He further informed that Joe Rockwell states he will have the bridge completed within 4 to 6 weeks.

A discussion occurred regarding the budget for the bridge.

Chairman Thompson stated that the DDA had previously approved approximately \$88,000.00 for the bridge budget, so they will only need to approve the balance of the new budget of \$96,179.38.

Motion by Seifert, supported by Little to amend the budget for the bridge to \$96,179.38.

AYES: All NAYS: None ABSENT: Bryson; Horeftis; J. DeBoyer

MOTION CARRIED.

c) Report on Park Bids:

Chairman Thompson: Stated that they have had the pre-construction meeting.

Horner: Stated that they anticipate Cortis Brothers starting in the next few weeks.

A discussion then occurred regarding the park.

8. BOARD MEMBER COMMENTS

Little: Questioned the Special Assessment for the fire protection improvement and what it involves?

D. DeBoyer: Stated that the Township now has three fire districts – Mainland, Harsens Island, and Russell Island. They are proposing to make it one district and include the out islands. The out islands do not pay anything for fire service but when there is a call, the fire departments respond. Another letter will be going out to the residents regarding this issue.

A discussion then occurred regarding same.

9. PUBLIC COMMENTS

D. Deboyer: Stated that the Planning Commission Site Review Committee is meeting with Kroger's tomorrow regarding the possible gas station at the corner of M-29 and Nook. MDOT has approved the cut for a driveway off M-29. She further stated that there have been rumors that another fast food restaurant will be going into the empty building where Wendy's was located.

10. ADJOURNMENT

Motion by Johnson, supported by Little to adjourn the meeting at 7:55 p.m.

AYES: All NAYS: None ABSENT: Bryson; Horeftis; J. DeBoyer

Respectfully submitted,

Christine J. Holcomb
Recording Secretary