

Minutes of the Clay Township Regular Board Meeting Held Monday March 16, 2009 in the Clay Township Meeting Hall, 4710 Pointe Tremble Road, Clay Township, Michigan

Supervisor DeBoyer called the meeting to order at 7:30 p.m.

ROLL CALL

PRESENT: Supervisor Jay DeBoyer, Clerk Lisa White, Treasurer Connie Turner, Trustee Thomas Krueger, Trustee John Makuch, Trustee Joanne Shirkey

ABSENT: None

Citizens: 16

BILLS PAYABLE

Motion by Turner, supported by Makuch, to pay the bills in the amount of \$106,014.69

ROLL CALL VOTE

AYES: Shirkey, Horvath, White, DeBoyer, Turner, Makuch, Krueger

NAYES: None

MOTION CARRIED

CONSENT AGENDA

Motion by Makuch, supported by Shirkey, to approve the Consent Agenda as submitted with the reading of the notices

AYES: All

NAYES: None

MOTION CARRIED

Clerk White read the notice of decorations to be removed from graves in Oaklawn Cemetery starting April 6, 2009 and notice of possible water shutoff to Harsens Island while main repairs are being done on March 18th and 19th.

OLD BUSINESS

1. H.I.F.D. By-laws Amendment

DeBoyer: There is one item that needs to be changed, that the Fire Chief can dismiss any member of the department at his own discretion after prior consultation of the Board.

Horvath: Do we need to put a length of time on that he decides and we decide?

DeBoyer: There is a procedure for termination but also a discretionary that if something happens that is so egregious we will go through all that. What I am trying to prevent with the verbiage is in the heat of anger someone being terminated and after saying maybe should have thought about it.

Makuch: This will give us a check and balance

Horvath: In the event something like this happens could a letter go along saying we have no liability?

DeBoyer: I would think so.

Motion by Makuch, supported by Shirkey, to approve the H.I.F.D. by-law amendment with the change to Article 10, Sec. R

ROLL CALL VOTE

AYES: Makuch, Horvath, Shirkey, DeBoyer, White, Turner, Krueger

NAYES: None

MOTION CARRIED

PUBLIC COMMENTS RELATING TO ANY NEW BUSINESS

None

NEW BUSINESS

1. Resolution Approving Grant Application for Township Park

DeBoyer: We have held the public hearing and received one comment in favor and we have letters of recommendations. Project Control is helping with the application and the application procedure is funded by the DDA. What we are being asked to approve is the resolution for the grant application as well as the conceptual idea of what the park will be. There is a deadline of April 1st.

Makuch: If I understand correctly, we have to make a decision on the resolution and the motion should include the acceptance of the site plan?

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DeBoyer: If we are approving the grant application we are approving everything that is included with the packet; which is the plan and all aspects.

Motion by Makuch, supported by Turner, to approve the resolution of support for submission of application for Michigan Natural Resources Trust Fund for Development of Clay Township Municipal Park along with the site plan that was provided

Krueger: If everything is approved and then somewhere down the line we want to change something, can that be done?

Mark Thompson: Don't know

ROLL CALL VOTE

AYES: DeBoyer, White, Horvath, Shirkey, Turner, Makuch, Krueger

NAYES: None

MOTION CARRIED

2. DRC Appointment

Motion by Turner, supported by Makuch, to approve appointment of Brenda Horner to the DRC (To replace Lisa Edwards term to end December 15, 2010)

AYES: All

NAYES: None

MOTION CARRIED

3. Spare Parts Car Club Request to Use Meeting Hall

Motion by Turner, supported by Makuch, to allow Spare Parts Car Club to use the Meeting Hall on June 20, 2009

AYES: All

NAYES: None

MOTION CARRIED

4. Planning Commission Request for Wind Energy Workshop

DeBoyer: This is a coming thing and it would be good for our Planning Commission to understand it.

Motion by Makuch, supported by Shirkey, to approve anyone from any Township Board and the Building Administrator to attend the Wind Energy Workshop

AYES: All

NAYES: None

MOTION CARRIED

5. H.I.F.D. Request for Computer Purchase

DeBoyer: This is budgeted for this year, we knew it was coming

Motion by Makuch, supported by Shirkey, to approve the purchase of a Gateway desktop computer and associated accessories for a cost not to exceed \$940.00 for the H.I.F.D. taken from line item 211-700-727

DeBoyer: Will there be shipping on that? Doesn't really say.

White: There is probably a store pickup

Motion amended by Makuch, supported by Shirkey, to pay up to \$940.00 plus any applicable charges for standard ground shipping.

AYES: All

NAYES: None

MOTION CARRIED

6. Department Head Purchasing Policy

DeBoyer: Wanted to talk about this and see where we should go. This expenditure is designed for incidental purchases that are unseen. Harsens Island Fire Department and Mainland Fire Department is now at \$200.00. My suggestion is \$1,000.00.

White: Police is set at \$2,000.00; Water is \$1,000.00 and Sewer is \$1,000.00

Makuch: When I was Fire Commissioner, they would give a call and tell me what was coming.

White: The MTA says you don't want to micro-manage your departments and bog down your meetings with small purchases constantly being on the agenda.

Horvath: Is \$1,000.00 adequate?

DeBoyer: I believe so.

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Motion by Horvath, supported by Makuch, to set the Harsens Island and Mainland Fire Departments purchase limit at \$1,000.00

Shirkey: This would be for the two fire departments only?

DeBoyer: It is \$1,000.00 right now for water, \$1,000.00 for sewer, \$200.00 fire, and \$2,000.00 police and we would leave the status as is for the others.

ROLL CALL VOTE

AYES: Turner, Makuch, Horvath, Shirkey, White, Krueger, DeBoyer

NAYES: None

MOTION CARRIED

7. Fax Machine

Turner: Current fax is old. Talked to Craig Zimmerman who we got our copier from, can add module to copy machine and fax from that, would save buying ink cartridges. Or we can purchase a fax machine; it is cheaper to add to our copier. It is not a have to at this time.

DeBoyer: The fax machine is old and so when it dies we won't spend any money to repair it. The copier can have a module added very cheap.

Horvath: Think this office should have a shredder

DeBoyer: Can put this on the next agenda

Turner: Said it would be a lot faster, has memory, if you have a big copy job going it will save and finish later.

Shirkey: Do we own or lease?

Turner: Don't know

DeBoyer: We can let our current fax run out and use up the toner

Krueger: This add-on built in fax option, is that software we're talking about?

Turner: I believe so

DeBoyer: And then it is \$58.00 a month

Motion by Makuch, supported by Shirkey, to approve the cost as quoted of \$1,095 for the built in fax option to be utilized when our existing machine runs out of materials and assuming the quote would be the same.

Krueger: This add-on is added on to our copy machine. Will it enable it to send faxes and emails directly for the workstations?

DeBoyer: I would think so, can find out

AYES: All

NAYES: None

MOTION CARRIED

8. H.I. Lions Request to Sell White Canes

Motion by Krueger, supported by Makuch, to allow the Harsens Island Lions to sell White Canes on the weekends of April 25th and 26th and May 1st and 2nd.

AYES: All

NAYES: None

MOTION CARRIED

9. K of C Request for Annual Tootsie Roll Drive

Motion by Krueger, supported by Makuch, to allow the Knights of Columbus to conduct their Annual Tootsie Roll Drive April 3rd thru the 5th.

AYES: All

NAYES: None

MOTION CARRIED

PUBLIC COMMENTS

L. Kistuline, 8772 Stone Road: Concerned about lack of drainage on his property.

R. Szefer, 4757 Pointe Tremble: Comments on lack of drainage in Township

BOARD MEMBER COMMENTS

DeBoyer: Floodplain Elevation meeting March 23rd at 7:00 p.m., Algonac High School Lecture hall. Final meeting to prepare our appeal based on scientific data. Read notice from MTA concerning resolution to amend the State constitution regarding how Proposal A functions when

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determining taxable value. Encouraged citizens to contact legislators. Will have Township clean up this year. Will determine date to be held.

ADJOURNMENT

Motion by Makuch, supported by White, to adjourn the meeting at 8:40 p.m.

AYES: All

NAYES: None

MOTION CARRIED

Lisa White
Clay Township Clerk

Prepared by:
Dorothy DeBoyer
Deputy Clerk