

**MINUTES OF THE CLAY TOWNSHIP DOWNTOWN DEVELOPMENT  
AUTHORITY REGULAR MEETING HELD ON TUESDAY, JANUARY 10, 2006  
IN THE CLAY TOWNSHIP BOARD ROOM, 4710 PTE. TREMBLE ROAD,  
CLAY TOWNSHIP, MICHIGAN 48001 AT 7:30 P.M.**

1. **ROLL CALL:** PRESENT: Chairman Richard Wagner, Vice Chair Mark Thompson, Ann Horeftis, William Seifert, Joseph Little, Pauline Dueweke.  
ABSENT: Cindy Kirkpatrick (excused), Jon Manos (excused), Mary Jane Hardy.

Also present: John Monte, Eng., Dorothy DeBoyer.  
Chair extended a welcome to newly appointed Board Member Ann Horeftis replacing Karla Orlando's term.

2. **APPROVAL OF AGENDA/AMENDMENTS:**

Motion by Thompson, supported by Seifert to approve the agenda with the addition under #8 New Business: 2. Letter of appreciation to Karla Orlando for her services on the DDA Board. AYES: All. NAYS: None. ABSENT: Kirkpatrick, Manos, Hardy.  
Motion Carried.

3. **APPROVAL OF MINUTES – DECEMBER 13, 2005**

Moved by Thompson, supported by Seifert, to approve the December 13, 2005 DDA Minutes with a correction to the Roll Call for Attendance, Jon Manos was absent and not present. AYES: All. NAYS: None. ABSENT: Kirkpatrick, Manos, Hardy.  
Motion Carried.

4. **TREASURER'S REPORT: DECEMBER 13, 2005**

Motion by Thompson, supported by Seifert, to accept the Treasurer's Report as received. AYES: All. NAYS: None. ABSENT: Kirkpatrick, Manos, Hardy.  
Motion Carried.

5. **BILLS PAYABLE**

Moved by Thompson, supported by Little, to approve the Bills Payable:

SyDesign \$3,150.00  
Valerie Kulba, Recording Secretary \$ 67.50

AYES: All. NAYS: None. ABSENT: Kirkpatrick, Manos, Hardy.  
Motion Carried.

6. **COMMUNICATIONS** – Downtown Idea Exchange – December & January

7. **OLD BUSINESS:**

1. Re-bidding Phase I Sidewalks Discussion:

John Monte, Engineer update: Plans prepared, project has not changed, corner easement by Wendy's, leaving that in the bid, can remove if the easement does not come to be, only have to change the contract and bidding dates and re-advertise; new concept like to talk to the DDA about: "quality based selection process", professionals would provide you with their services and their quality to do the project, selection made based on quality of work and not on low bid, point selection, base on past experience rather than on lowest bid.

Lengthy discussion by the Board re: using the quality based selection process vs. low bid.

**Motion by Thompson, supported by Seifert, to have Project control re-bid for Phase I Sidewalk Project with the time frame to get it back to the DDA Board for the February 2006 meeting allowing for a March start up time.**

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Discussion:

Amend the motion stating bid package will not require a certified check from the bonding process, completion date of June 15<sup>th</sup>.

**AMEND MOTION BY THOMPSON, SUPPORTED BY SEIFERT, TO HAVE PROJECT CONTROL, ENG. RE-BID FOR PHASE I SIDEWALK PROJECT WITH THE TIME FRAME ALLOWING THE RESULTS TO COME BACK TO THE DDA BOARD FOR THE FEBRUARY 2006 MEETING, THEREFORE, A MARCH START UP TIME FOR THE PROJECT CAN COMMENCE AND THE BID PACKAGE WILL NOT REQUIRE A CERTIFIED CHECK FOR THE BONDING.**

**AYES: ALL. NAYS: NONE. ABSENT: Kirkpatrick, Manos, Hardy.  
MOTION CARRIED.**

Dorothy DeBoyer: Re: easements in front of Wendy's, Mt. Clemens Hospital Board Member and will talk to property owner and see what is happening with the easement situation.

2. **School Bleachers**: No update.

3. **ICSC Membership**: cost \$100.00 per year.

Chairperson Wagner: Willing to pay the membership myself, good way to have contact with businesses could bring some more tax base into the Township.

Motion by Thompson, supported by Little to authorize the DDA Board to take up membership with the ICSC and Chairman Richard Wagner will donate the \$100.00 membership for this year.

VOTE ON THE MOTION: AYES: Horeftis, Dueweke, Little, Thompson, Wagner.

NAYS: Seifert. ABSENT: Kirkpatrick, Manos, Hardy.

Motion Carried.

8. **NEW BUSINESS**:

1. **ELECTION OF OFFICERS**:

Motion by Seifert, supported by Dueweke, to retain the same DDA Officers for 2006:

Richard Wagner, Jr. - Chairman  
Mark Thompson - Vice-Chair  
Pauline Dueweke - Secretary

ROLL CALL VOTE: AYES: Horeftis, Seifert, Dueweke, Little, Thompson, Wagner.

NAYS: None. ABSENT: Kirkpatrick, Manos, Hardy.

MOTION CARRIED.

2. Letter of Appreciation for Karla Orlando:

Motion by Thompson, supported by Seifert, to send Karla Orlando a letter of appreciation for her years of service and support to the DDA and their endeavors. AYES: All.

NAYS: None. ABSENT: Kirkpatrick, Manos, Hardy.

MOTION CARRIED.

9. **BOARD MEMBER COMMENTS**:

Joseph Little: Noticed on the December 2005 minutes Jon Manos was not present for the meeting. It will be noted on the minutes.

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Pauline Dueweke: Recent snow removal along the sidewalk on Taft Road, ripping up of sod, unsightly conditions, revisit the way we maintain that sidewalk, need to communicate a better way.

Short time back it was suggested the DDA would help the Water Department pay for the equipment that is suppose to be more adaptable to this type of snow removal.

Chairman Wagner: Committee formed to come up with a survey re: future DDA projects and what the people want to see in their community.

Dorothy DeBoyer: Planning Commission has formed a subcommittee that is going to meet to discuss what we are going to encompass in a survey.

10. **PUBLIC COMMENTS:** None.

11. **ADJOURNMENT:**

Motion by Thompson, supported by Seifert, to adjourn the DDA meeting at 8:20 p.m.

AYES: All. NAYS: None. ABSENT: Kirkpatrick, Manos, Hardy.

Motion Carried.

Valerie J. Kulba  
Recorder