

MINUTES OF THE CLAY TOWNSHIP DOWNTOWN DEVELOPMENT
AUTHORITY REGULAR MEETING HELD ON TUESDAY, APRIL 12, 2005 IN THE
CLAY TOWNSHIP BOARD ROOM, 4710 PTE. TREMBLE ROAD, CLAY
TOWNSHIP, MICHIGAN 48001.

1. ROLL CALL: PRESENT: Chair Richard Wagner, Vice-Chair Mark Thompson,
William Seifert, Mary Jane Hardy, Jon Manos, Pauline Dueweke, Joe Little.
ABSENT: Karla Orlando (excused).

Also present was Treasurer Connie Turner, SyDesign President James Yu, Police Chief
Thomas Eder, Patrol Officer Patrick Foster, Dispatcher Doug Zielinski.

2. **APPROVAL OF THE AGENDA AND AMENDMENTS:**

Moved by Seifert, supported by Thompson, **MOTION CARRIED**, to approve the
agenda with one change – New Business: Police Computer Proposal move to before Old
Business. AYES: All. NAYS: None. ABSENT: Orlando.

3. **APPROVAL OF MINUTES:** March 8, 2005

Moved by Thompson, supported by Seifert, **MOTION CARRIED**, to accept the March
8, 2005 Minutes as submitted. AYES: All. NAYS: None. ABSENT: Orlando.

4. **TREASURER'S REPORT:** April 7, 2005

Moved by Thompson, supported by Seifert, **MOTION CARRIED**, to accept the
Treasurer's Report as submitted. AYES: All. NAYS: None. ABSENT: Orlando.

5. **BILLS PAYABLE**

Moved by Thompson, supported by Seifert, **MOTION CARRIED**, to approve the April
Bills Payable for the following: February snow plowing - \$150.00, Project Control Eng.
\$2,211.25, Banner Sign Co. \$1,514.00 and an amended Recording Secretary bill for the
March minutes. AYES: All. NAYS: None. ABSENT: Orlando.

Board comments:

Pauline Dueweke: Referred to the snow plowing, who is responsible for repairing the
turf damage?

6. **COMMUNICATIONS**

Chair Wagner communications: 2005 DDA Capture – Assessor letter; SEMCOG 30-year
plan, Letter from Planning Commission Chair Dorothy DeBoyer.

Joint meeting with Planning Commission held March 23, 2005, point discussed was
attracting businesses to this area, assisted living quarters built, it was a very informative
and interesting meeting, good communications between both boards.

7. **FOR YOUR INFORMATION**

POLICE COMPUTER PROPOSAL:

Police Chief Eder introduced Officer Patrick Foster who explained in detail with the help
of Dispatcher Doug Zielinski operating the computer program the current software
system and why it is outdated and the State requirements that will be required in the next
year. Committee formed to find a good records management system, after research and
visiting different systems, the ID Networks (RMS) based out of Ohio was very highly
recommended. Stated the advantages of the system and the four (4) options.

Questions from the DDA Board concerning the RMS system: same system being utilized
by other entities, backup system, system big enough to handle increase of work capacity,
maintenance cost per year.

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MOTION BY THOMPSON, SUPPORTED BY DUEWEKE, TO PURCHASE THE ID NETWORKS (RMS) (OPTION IV) WHICH INCLUDES THE CAD, LIVE SCAN, IN CAR COMPUTERS FOR A COST NOT TO EXCEED \$100,000.

Discussion:

Jon E. Manos: Want the Board to be cognizant of the fact the Police Department will be having some maintenance cost and will have to be dealt with in the Police Budget.

ROLL CALL VOTE: AYES: SEIFERT, HARDY, MANOS, DUEWEKE, LITTLE, THOMPSON, WAGNER. NAYS: NONE. ABSENT: ORLANDO (EXCUSED).
MOTION CARRIED.

Police Chief Eder and Officer Foster thank you to the DDA.

8. OLD BUSINESS:

A. PROJECT CONTROL, INC.

Chairman Richard Wagner talked to John Monte – METCO hopes to have the aerial overlays completed for the April meeting.

B. PLANNER UPDATE: SyDesign

President Jim Yu: Update to the Board on the Fire Hall renovation, driveway replacement, John Monte this week will be launching his survey, DTE is already removing and relocating the utility pole. Bid the job out or do an addendum.

Bill Seifert: Remarks regarding the job.

Jim Yu: Small enough project, once we get the information from Monte, final review and authorization from the Board.

Dedication sign: Bring it back at the next meeting, think about how it should be worded.

C. BIKEPATH/M-29 IMPROVEMENT PROJECTS – UPDATE

Information from Kenneth Montgomery, it is not likely the Township would get a grant. Unique area, not ready to submit the aerials, discrepancies in some of the areas.

D. SIGNS/BANNERS: Changed to the Spring décor.

E. BEAUTIFICATION COMMITTEE:

Pump Station Landscaping: Meeting with the St. Clair County Waste Management will bring the issue up at their next meeting.

Pauline Dueweke: Band will be having another flower sale, interested in purchasing flowers again this year.

MOTION BY THOMPSON, SUPPORTED BY SEIFERT, **MOTION CARRIED**, TO AUTHORIZE \$500.00 TO THE BAND BOOSTER ASSOCIATION AS A DONATION FOR THE HELP PLANTING THE FLOWER POTS AND AUTHORIZE PAULINE DUEWEKE UP TO \$2,000.00 FOR THE PURCHASE OF THE FLOWERS. AYES: ALL. NAYS: NONE. ABSENT: ORLANDO.

AYES: ALL. NAYS: NONE. ABSENT: ORLANDO.

F. MDFA COMMITTEE REPORT

G. COMMITTEE REPORT – RECREATION PROJCTS WITHIN DDA

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H. DIGITAL TOWNSHIP SIGN

9. NEW BUSINESS:

A. PRECISION CARE, L.L.C. 2005 PROPOSAL

MOTION BY THOMPSON, SUPPORTED BY HARDY, TO APPROVE PRECISION CARE, L.L.C. TO MAINTAIN THE DITCHES ON M-29 WITHIN THE DDA DISTRICT AT THE COST OF \$1,800.00 PER CUT FOR THE MONTHS OF MAY, JUNE, JULY, AUGUST AND SEPTEMBER.

AYES: ALL. NAYS: NONE. ABSENT: ORLANDO.

MOTION CARRIED.

B. SCHOOL TRACK RESURFACING PROPOSAL

Letter from the School indicating the cost to resurface track.

MOTION BY SEIFERT, SUPPORTED BY HARDY, TO AUTHORIZE REIMBURSEMENT TO THE SCHOOL IN THE AMOUNT OF \$2,900.00 FOR THE PREPARATION OF THE BIDS AND THE DDA WILL REVISIT THIS PROPOSAL AT THE MAY DDA MEETING.

AYES: ALL. NAYS: NONE. ABSENT: ORLANDO.

MOTION CARRIED.

10. BOARD MEMBER COMMENTS:

Jon E. Manos: Referred to the problem with the right of way over Prinzivalli property, John Monte assure us we would have the boundary survey at the next meeting to make that comparison.

Chairman Wagner: Information from METCO not received, information turned over in the next few days.

11. PUBLIC COMMENTS:

Mrs. Dare, Pte. Tremble Road: Very disappointed in METCO, no response, want to know where the right of way, how far will the sidewalk from the center of the road, want to be made aware of what is happening.

12. ADJOURNMENT

Moved by Thompson, supported by Hardy, **MOTION CARRIED**, to adjourn the meeting at 10:00 p.m.

AYES: All. NAYS: None. ABSENT: ORLANDO.

Valerie J. Kulba
Recording Secretary