

MINUTES OF THE CLAY TOWNSHIP DOWNTOWN DEVELOPMENT
AUTHORITY REGULAR MEETING HELD ON TUESDAY, MARCH 8, 2005 IN THE
CLAY TOWNSHIP BOARD ROOM, 4710 PTE. TREMBLE ROAD, CLAY
TOWNSHIP, MICHIGAN 48001.

1. ROLL CALL: PRESENT: Vice-Chair Mark Thompson, William Seifert, Mary Jane Hardy, Karla Orlando (arrived at 7:46 p.m.) Jon Manos, Pauline Dueweke, Joe Little.
ABSENT: Chairman Richard Wagner, Jr. (excused).

Also present was Treasurer Connie Turner, SyDesign President James Yu, John Monte, Project Control and Kenneth Montgomery, Montgomery Associates.

2. **APPROVAL OF THE AGENDA AND AMENDMENTS:**

Moved by Seifert, supported by Hardy, **MOTION CARRIED**, to approve the agenda as submitted. AYES: All. NAYS: None. ABSENT: Orlando, Wagner.

3. **APPROVAL OF THE FEBRUARY 8, 2005 MINUTES:**

Moved by Seifert, supported by Dueweke, **MOTION CARRIED**, to approve the February 8, 2005 Minutes as submitted. AYES: All. NAYS: None. ABSENT: Orlando, Wagner.

4. **TREASURER'S REPORT:**

Moved by Hardy, supported by Manos, **MOTION CARRIED**, to approve the Treasurer's Report as submitted. AYES: All. NAYS: None. ABSENT: Orlando, Wagner.

5. **BILLS PAYABLE:**

Moved by Seifert, supported by Little, **MOTION CARRIED**, to approve the March Bills Payable for the following: January Snow Plowing by DPW - \$250.00, Recording Secretary pay for February 8, 2005 Minutes - \$90.00. AYES: All. NAYS: None. ABSENT: Orlando, Wagner.

6. **COMMUNICATIONS:**

Vice-Chairman Mark Thompson reviewed the communications in the packet.

7. **FOR YOUR INFORMATION:**

Discussion of the information included in the packet.

8. **OLD BUSINESS:**

A. PROJECT CONTROL, INC. – JOHN MONTE, OWNER/ENGINEER:

Update to the DDA Board since the last meeting when the aerial overlay was presented. Contacted METCO and asked them to compare their right of way survey map to the aerial overlay and several issues to be reviewed are the Farmer Jack, Wendy's right of way, Dare property right of way on Pte. Tremble Road.

METCO has not contacted PCE as of this date regarding the issues.

As a result we are also holding on the placement of the sidewalk from Island Drive to Nook Road until we have heard back from METCO in case there are any right of ways changed or moved.

Additional sets of the aerial right of way will be given to the Township once have heard from METCO.

Last meeting you asked if sidewalks could be installed on the west side of Ainsworth.

Did review, very limited right of way, road widens as you get near the intersection of M-29, only one property owner if right of way is required.

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John Monte: Distributed a drawing indicating the sidewalk plan at the Taft and Ainsworth Intersection, residential property at the corner across from the Pearl Beach Lion's Hall very limited what can be accomplished since the resident has not agreed to their property being used in the design.

John Monte went over the plans indicating sidewalk width, safest place for the children to cross, school in agreement to the layout.

Several questions by the Board were asked.

Karla Orlando arrived at 7:46 p.m.

Subject was discussed in length regarding Rocco Prinzivalli's property, dispute going on re: the curb cut made from Farmer Jack to The Galley. Supervisor Jon Manos stated the need to resolve the dispute without going to court, willing to sit down with Attorney McNamee and review Mr. Prinzivalli's sealed survey and the survey done for the DDA, issue is was the property violated.

John Monte: Construction drawings DDA has with engineering seal on them, boundary survey was never done on Prinzivalli's property. In the process of having a boundary survey done on the property, at that time will present it to Clerk Michael Pellerito and if there is an issue and we are wrong, PCE will fix it, our survey shows it is correct, we would not adjust the survey, when it is completed will share that info with you.

Supervisor Manos: Will convey back to Mr. Prinzivalli will be able to meet in the next 30 days to review these surveys.

8-B. PARKING LOT

John Monte: drainage issue, did look at that, redoing the asphalt and construction will correct that issue.

Jim Yu, SyDesign: Detroit Edison pole needs to be moved inclusive of our cost, relocate the underground wires, need authorization to do the construction design and put it out for bids and include the DTE relocation of the pole

MOTION BY SEIFERT, SUPPORTED BY ORLANDO, TO APPROVE THE COST OF FOUR THOUSAND FOUR HUNDRED FIFTY (\$4,450.00) DOLLARS TO SYDESIGN FOR THE ENGINEERING ARCHITECTURAL SERVICES FOR THE CONSTRUCTION DRAWINGS REQUIRED FOR THE INSTALLATION OF THE NEW DRIVEWAY AND REDIRECTING THE CATCH BASIN AT THE FRONT OF THE CLAY TOWNSHIP FIRE HALL.

AYES: ALL. NAYS: NONE. ABSENT: RICHARD WAGNER.

MOTION CARRIED.

MOTION BY SEIFERT, SUPPORTED BY KARLA, TO APPROVE THE EDISON AGREEMENT DIRECTING SBC TO RELOCATE SECONDARY UNDERGROUND SERVICE POLE IN FRONT OF THE FIRE HALL, 9620 AINSWORTH STREET, CLAY TOWNSHIP, THE PAYMENT FOR THIS WORK IS \$2,711.00.

AYES: ALL. NAYS: NONE. ABSENT: RICHARD WAGNER.

MOTION CARRIED.

James Yu: Letter to the DDA from Herb Blackstock, Project Manager as to the development of the District Architectural regulations and Guidelines as well as an opportunity to evaluate the current process being utilized to create the guidelines. Letter lists a tentative schedule for the completion of the project through the development of the design guidelines and grant programs.

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8-C. BIKEPATH/M-29 IMPROVEMENT PROJECTS - UPDATE

February 18, 2005 Meeting with SCOTTS, MDOT address the district, ran into a dead end regarding a grant for the Harsens Island Bike path.

Seifert: Verification between the aerial right-of-way and the Metco survey.

Kenneth Montgomery: Explained the Island bike path grant was not granted, not enough points to get enough points, MDOT is going to resurface M-154 over the next 2-years, proposal to use the match money to widen the shoulders 5' on each side.

Seifert: Cannot finalize until we see what right of way there is on M-29 for a bike path.

MOTION BY DUEWEKE, SUPPORTED BY HARDY TO AUTHORIZE MONTGOMERY ASSOCIATES TO PURSUE A MDOT ENHANCEMENT APPLICATION FOR M-29 BRIDGE TO BAY TRAIL CONSTRUCTION NOT TO EXCEED \$2,800.00.

AYES: ORLANDO, HARDY, MANOS, THOMPSON, DUEWEKE, LITTLE. NAYS: SEIFERT. ABSENT: WAGNER.

MOTION CARRIED.

8-D. SIGNS/BANNERS

Seasonal banners will be changed soon.

8-E. BEAUTIFICATION COMMITTEE

Co-Chair Mark Thompson: Pump Station landscaping, Chuck Hintz bringing it before the County for permission to allow the moving of the fence about 3'.

8-F. MDFA COMMITTEE REPORT – None.

8-G. SUBCOMMITTEE REPORT – RECREATION PROJECTS WITHIN THE DDA

Co-Chair Thompson: Have the information on piece of property next to the DNR boat launch, for sale through Century 21 \$479,000, 6 acres.

8-H. DIGITAL TOWNSHIP SIGN.

Co-Chair Thompson: New proposal from Phillips Sign Company, will attend a Township Board meeting with new proposal.

NEW BUSINESS:

9. **BOARD MEMBER COMMENTS:** None.

10. **PUBLIC COMMENTS:** None.

11. **ADJOURNMENT**

Moved by Hardy, supported by Manos, **MOTION CARRIED**, to adjourn at 8:55 p.m.
AYES: All. NAYS: None. ABSENT: Wagner.

Valerie J. Kulba
Recording