

Minutes of the Clay Township Board Meeting held on Monday, March 3, 2003 at 7:30 p.m. in the Clay Township Board Room. 4710 Pte. Tremble Road, Clay Township, Michigan 48001.

PRESENT: Supervisor Joseph H. McKoan IV, Clerk Michael P. Pellerito, Treasurer Connie Turner, Trustee Pat Sharrow, Trustee Cindy Kirkpatrick, Trustee Beth Engel, Trustee Dr. L. Kasperowicz.

ABSENT: None.

Citizens present: Fifteen (15).

AMENDMENTS TO THE AGENDA:

Moved by Pellerito, supported by Kirkpatrick, **MOTION CARRIED**; to amend the agenda under New Business add Item #7. Bid cost to move the Communication Tower. AYES: All. NAYS: None. ABSENT: None.

APPROVAL OF THE MINUTES & SYNOPSIS OF THE FEBRUARY 18, 2003 BOARD MEETING AND PUBLIC HEARING

Moved by Sharrow, supported by Kirkpatrick, **MOTION CARRIED**, to approve the Minutes and Synopsis of the February 18, 2003 Board Meeting with the corrections as noted: R/C omitted on page 3 at the top; Motion to approve the Department Reports: list the Departments in the motion; page 4: Board Member Comments: Clerk Pellerito's comment referred to "Board Policy", add the words "...re: pay days for elected officials".

Public Hearing Minutes held on February 18, 2003 were approved as presented.

AYES: All. NAYS: None. ABSENT: None.

BILLS PAYABLE:

Moved by Turner, supported by Engel, to approve the Bills Payable in the amount of \$23,349.61 as submitted.

Discussion: Trustee Dr. Kasperowicz questioned Attorney McNamee bill, cost to purchase batteries for the V & W Tower.

VOTE ON THE MOTION: AYES: All. NAYS: None. ABSENT: None.

MOTION CARRIED.

PETITIONS: None.

COMMUNICATIONS:

Letter to Chief Edler re: Clay Township Goodfellows' help to the Faust family. Steve & Carol Lewis.

Letter to commend Fire Chief Edler for professional response when John Castiglione needed rescue two weeks ago from the Castiglione family.

February 20, 2003 Letter from St. Clair County SCCOTS a 2030 Long Range Transportation Plan Stockholder Meeting will be held on March 4th in the Clay Township Hall, 630 p.m. to 8:30 p.m.

Notice to Oaklawn Cemetery lot owners: All winter decorations, artificial flowers, grave blankets, etc. will be removed from graves beginning the week of April 1, 2003.

St. Clair River MS Support Group 1st meeting will be held Wed. March 19th 6:30 p.m. in the Clay Township Offices.

Notice a joint meeting of the Clay Township and City of Algonac Planning Commission will be held Monday, March 10, 2003 at 7:30 p.m. in the City of Algonac Meeting Room.

Supervisor Joseph McKoan IV presented a Certificate of Appreciation to: Deputy Chief Donald Drake, Sgt. Graham Rummel, Sgt. Gregory St. Coeur, Officer Brian Stone, Officer David Burley, Officer Kevin Labuhn, Officer Kevin Kuligoski, Dispatcher Patrick Pokorny, Dispatcher Beverly Rose and Reserve Officer Joseph Doan for outstanding professionalism in the performance of their duties as Clay Township Police officers while resolving a homicide/suicide on February 2, 2003.

OLD BUSINESS:

BUILDING EXPANSION BIDS

EXECUTIVE CHAIRS:

Motion by Turner, supported by Kirkpatrick, **MOTION CARRIED**, to approve the purchase of two (2) Executive high back chairs from Standard Office Supply for the cost of \$549.00 each. AYES: All. NAYS: None. ABSENT: None.

STORAGE ROOM:

Board discussed which layout was more ideal, Clerk to procure bids for shelves.

Moved by Sharrow, supported by Dr. Kasperowicz, **MOTION CARRIED**, to approve drawing #2 for the storage area with the 3' x 6' center storage and authorize the Township Clerk to procure bids for the storage units. AYES: All. NAYS: None. ABSENT: None.

DISCUSSION RE: PROPOSALS FOR PLANNER SERVICE

Proposals for planning service was submitted by Wade-Trim Associates and Community Planning & Management P.C.

Lengthy discussion by the Board re: comparison of the two planners in retainer and rate costs, experience, professional resources available, accessibility to the Township, etc.

Motion by Dr. Kasperowicz, supported by Kirkpatrick, to recommend the Planning Services Proposal from Community Planning & Management P.C. as the Clay Township Planners for the monthly retainer fee of \$900.00 and the plan review fees listed in the cost proposal with the condition this cost proposal will be locked in for a three (3) year contract. Community Planning & Management P.C. services to begin June 1, 2003 with Wade-Trim continuing through June 30th during the transition period.

R/C VOTE: AYES: Sharrow, Kirkpatrick, Turner, Pellerito, Engel, Dr. Kasperowicz, McKoan IV. NAYS: None. ABSENT: None.

MOTION CARRIED.

MMRMA report of By-Laws and Fire/Rescue Boat Policy for Harsens Island Fire Department. Assistant Fire Chief Jon Burby is working on bettering the policy and procedures per the MMRMA review.

Clerk Pellerito: Thank you and glad to see it is moving right along.

PUBLIC COMMENTS:

Chuck Michel, 2431 Pte. Tremble Road: Referred to Item #6. Reimbursement for Citizen Planner Classes. Answer: Single request from Michael Kras for classes he paid for out of pocket.

NEW BUSINESS:

Moved by Pellerito, supported by Kirkpatrick, **MOTION CARRIED**, to approve the Annual Tootsie Roll/Mental Retardation Drive the Algonac Knights of Columbus will be sponsoring in Clay Township on April 11th, 12th and 13th, the Board will waive the peddler fee. AYES: All. NAYS: None. ABENT: None.

Moved by Sharrow, supported by Kirkpatrick, **MOTION CARRIED**, to accept the status report of building and zoning files submitted by Attorney Daniel Dalton. AYES: All. NAYS: None. ABSENT: None.

Moved by Turner, supported by Kirkpatrick, **MOTION CARRIED**, to amend the Mainland Fire Department Budget by removing the overtime line amount of \$10,000.00; the Fire Chief Salary line will increase from \$34,508.00 to \$44,508.00; Hydrant Maintenance amount will be adjusted from \$14,840.00 to \$15,505.00; Radio Maintenance of \$1,500.00 adjusted to \$835.00. AYES: All. NAYS: None. ABSENT: None.

Moved by Sharrow, supported by Kirkpatrick, **MOTION CARRIED**, to amend the Downriver Recreation Budget by adding an additional \$12,000 out of fund balance and adjust the revenues and expenses as presented. AYES: All. NAYS: None. ABSENT: None.

BMJ Engineers & Surveyors, Inc. requesting a preliminary engineering study for water main extensions on Harsens Island along Bates Highway from McDonald Drive to the southerly end of Bates Highway (Old Club) for the estimated cost of \$2,600. Discussion among Board members re: concerns regarding current BMJ problems, a previous preliminary estimate was way off; BMJ is familiar with the system.

Moved by Sharrow, supported by Dr. Kasperowicz, to approve BMJ Engineering & Surveyors, Inc. to do the preliminary engineering study for the water main extension on Harsens Island along Bates Highway from McDonald Drive to the southerly end of Bates Highway (Old Club) for the cost of \$2,600. AYES: Sharrow, Turner, Pellerito, Engel, Dr. Kasperowicz, McKoan IV. NAYS: Kirkpatrick. ABSENT: None.
MOTION CARRIED.

Moved by Kirkpatrick, supported by Dr. Kasperowicz, **MOTION CARRIED**, to reimburse Building Official Michael J. Kras \$315.00 for the Citizen Planner Classes he attended and paid for the classes as an out of pocket expense *unless scholarship is received. Amended 3-17-03* AYES: All. NAYS: None. ABSENT: None.

Bid to relocate the Communication Tower:
Clerk Pellerito opened a bid submitted by Wes Simons to move the tower for the cost of \$6,550.00, ideal conditions now before soil is too soggy.

Motion by Dr. Kasperowicz, supported by Pellerito to approve the bid from Wes Simons to move the communication tower for \$6,550.00 at the Clay Township property.

Discussion: Only one bid, like to see other bids, have time to advertise before weather warms up and ground thaws.

VOTE ON THE MOTION: AYES: Dr. Kasperowicz, Pellerito. NAYS: Sharrow, Kirkpatrick, Turner, Engel, McKoan IV. ABSENT: None.
MOTION FAILED.

Moved by Sharrow, supported by Kirkpatrick, **MOTION CARRIED**, to seek more bids for the relocating of the communication tower and bring back to the next Township Board Meeting. AYES: All. NAYS: None. ABSENT: None.

BOARD MEMBER COMMENTS:

Supervisor Joseph H. McKoan IV update on the following issues:

- Swartout Drain \$10,000 to finish the project; waiting on a cost to finish Dana Drain.
- Re: Phelps Road drainage will supply information to Trustee Dr. Kasperowicz.
- Storm water permit is completed.
- Water Plant expansion to 2.75 million gallons per day, cost split between Tetra Tech and U.S. Filter.
- Waste Water Treatment has been mobilized.
- FEMA meeting in April

Trustee Kirkpatrick: New maps indicate flood changes in properties; some citizens may not have to pay for flood insurance, a plus on our behalf.

Clerk Pellerito: Colony Tower update on future grant info.

Trustee Sharrow: Deb Mills and Community Planning Patrick Meagher interested in obtaining grants for the Colony Tower, make sure they meet together on this project.

Trustee Dr. Kasperowicz: Sewer outflow what was the settlement amount?

Clerk Pellerito: \$75,000 settlement amount.

Trustee Dr. Kasperowicz: How much interest is the Township receiving based on the accounts we have?

Treasurer Connie Turner: How much interest we are getting is based upon the accounts, beats every bank around here.

Trustee Sharrow: Quarterly reports Connie distributes would show the revenue for every fund. Like each ~~Township Board~~ *Planning Commission* member to receive a copy of the Roberts Rules of Order.

Trustee Dr. Kasperowicz: Police Officers have to pass any physical test periodically?

Police Chief Eder: No requirements at this time, would be a contractual issue.

PUBLIC COMMENTS:

Richard Baker, Stone Road:

Comcast Cable bill, do not like a franchise fee on bill, gas and Edison bill has a fee, don't like it, Township needs to look into it, should not have control.

Citizens have paid for the roads, education, water, cable, gas and trucks come in and can walk freely all over, like to see a better control on all of this.

George Lyle: Franchise fee comes back to the Township as revenue.

Trustee Dr. Kasperowicz: HazMat how would public be notified?

Fire Chief Eder: Through St. Clair County Emergency Management.

Chuck Michel, Pte. Tremble Road: Comment regarding the hiring of a new planner; experience vs. less money for a planner with less experience; best Planning Commission has been in a long time.

Chuck Michel: Explained the Wendy issue to the Board as a Planning Commission member.

John Makuch: Planning Commission member and value Chuck's opinion regarding Wade-Trim as planner.

ADJOURNMENT

Moved by Kirkpatrick, supported by Dr. Kasperowicz, **MOTION CARRIED**, to adjourn the meeting at 8:35 p.m. AYES: All. NAYS: None. ABSENT: none.

Michael P. Pellerito
Clay Township Clerk