

MINUTES OF THE CLAY TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING HELD ON TUESDAY, NOVEMBER 13, 2001 IN THE CLAY
TOWNSHIP BOARD ROOM, 4710 PTE. TREMBLE ROAD, CLAY TOWNSHIP, MI 48001.

Meeting called to order by Chairman Richard Wagner at 7:30 p.m.

1. **PRESENT:** Chairman Richard Wagner, Vice-Chairman Mark Thompson (arrived 7:38 p.m.), Robert Gooden, William Seifert, Pauline Dueweke, Chuck Michel, Joe Little, Joseph McKoan IV.
ABSENT: None.

2. **Approval of the Agenda and Amendments:**

Moved by Seifert, supported by Michel to approve the agenda as submitted.

AYES: All. NAYS: None. **MOTION CARRIED.**

3. **Approval of the 10-5-2001 Minutes:**

Moved by Michel, supported by Seifert to approve the October 5, 2001 Minutes as submitted.

AYES: All. NAYS: None. **MOTION CARRIED.**

10-5-2001 Executive Minutes to be submitted at the next meeting.

4. **Treasurer's Report:**

Moved by McKoan, supported by Michel to accept the November 8, 2001 Treasurer's Report as submitted.

AYES: All. NAYS: None. **MOTION CARRIED.**

5. **Bills Payable:**

Moved by Seifert, supported by McKoan to approve the bills payable in the amount of \$2,063.50 for the following: Plante Moran 2001 Audit Bill \$1,000.00; Montgomery Associates Profession Bill \$993.50 and Recording Secretary Bill for Oct. \$70.00.

AYES: All. NAYS: None. **MOTION CARRIED.**

Mark Thompson arrived at 7:38 p.m.

6. **COMMUNICATIONS:**

Chairman Wagner:

- ? Copy of ltr. to the Pearl Beach Lion's Club explaining why not able to receive funds from the DDA; Club still questions why DDA cannot assist in funding, we are open and can put it on the Agenda.
- ? Letter sent to the Harsens Island Bridge Company c/o Mr. Payne, did not receive an answer back, old subdivision plat has lots extending into the River.
- ? MDFA emails have tons of them, Mr. Hansen developed a form in terms of DDA's sharing information, sort through these and see if can get some of this information.

7. **FOR YOUR INFORMATION:**

- ? Clay to seek funding for Bike Path - The Voice 10-24-2001
- ? Range Road Ordinance – a cooperative agreement within six jurisdictions this road travels through, implement something similar in cooperation with the P.C., ZBA & DDA jurisdiction along Pte. Tremble.

8. **OLD BUSINESS:**

- A. **Planner Update:**

Mr. Montgomery is here to update the DDA Board on his recent discoveries re: Great Lakes Coastal Management Grant available, short time frame to act on resolutions, approvals, forms, etc. completed by 1-15-2002.

Board consensus was to wait until the end of the meeting to go into an Executive Session to be updated by Kenneth Montgomery of the grant updates.

B. Bikepath/M-29 Improvements Project – Update MDOT

? Letter sent to Cheryl Gregory review re: surveyor cost; her question was how can she obtain money for a project if not until 2006-2007, she needed a reason why, letter states reason needed now.

? Additional information from Ms. Gregory: collection meeting of MDOT powers in ref. To the 5-year plan, consider our project along with others. Next step will be investigating advancing the money for the survey, good news. Confirmed list whether we will be on the call for projects should be made public at the December meeting; Spring of 2002 proj. could be considered by Lansing. Explained rumor of MDOT abandoning M-29, traffic flow to the St. Clair/Marine City area, no alternative route and could be a decade away before this even happens, already in the rotation in the computer of doing something with M-29, State can't abandon a highway without bringing it up to current standards.

? Ainsworth and M-29 Intersection: MDOT result of a pedestrian study done; lengthy discussion followed.

Ken Montgomery: Don't want to accept what the State is giving you, would have the option to hire your own traffic engineer and do a study, Tetra Tech has a traffic engineering section in their firm, not a large cost, \$1,500 to \$2,500; Barton Ashburn of Michigan, traffic consulting firm.

Board consensus: Contact the two traffic consulting firms for proposal, like to find out if a private traffic study will be worth it; Richard Wagner will send letters to the two firms and present our proposal.

C. Grants – MDEQ – Great Lakes Coastal Management (January 15, 2002)

Leave until go into Executive Session.

D. Signs/Banners

1. Update School Sign (Pte. Tremble Road)

Mark Thompson: contacted Detroit Edison, met with a rep., determined where the pole will be set, check sent for \$370.00, electrician will wire the backside of the sign, hopefully by the end of the year will have lights.

Banners: Christmas banners will go up next Wed.

E. Beautification Committee:

1. Planters have all been picked up, stored at the DPW, lost 8-10 planters this year; Pauline will do some maintenance on the pots.

The Voice mail thank you – full page add with color \$891.50 w/ 10% discount; Clay Connection put a thank you in there.

Planter stencil: Bob's Specialty Co. on Hoover & 14 Mile Road, obtaining prices on a stencil.

2. Ditch Maintenance: Called a few companies, suggested place an add in the paper, talked to Clerk Pellerito and he will write one up.

Bill Seifert suggested publication with the Michigan Contractors & Builders goes out to these type of people.

Joe Little made inquiry any response from MDOT regarding the Ferry entrance problems on M-29 (brought up at a SCOTTS Meeting a while back).

MOVED BY SEIFERT, SUPPORTED BY MCKOAN TO PROCEED INTO AN EXECUTIVE SESSION WITH KENNETH MONTGOMERY TO UPDATE THE DDA BOARD ON INFORMATION REGARDING THE MDEQ GREAT LAKES COASTAL MANAGEMENT GRANT APPLICATION AT 8:25 P.M.

AYES: ALL. NAYS: None. **MOTION CARRIED.**

REGULAR MEETING RECONVENED AT 9:05 P.M.

9. NEW BUSINESS:

A. Police Department Request

Police Request for Dispatch Console System and new carpet in the Police Building.

Lengthy discussion with Chief Eder regarding the Dispatch Console System.
William Seifert: questioned request for these items within the budget and carpet a maintenance item and not covered by the Police Budget.
Chairman Wagner: DDA Capital improvements program does not identify projects.
Discussion continued regarding dispatch console the best up-to-date model.
Chief Eder present and was able to answer the Board's questions.

MOTION BY GOODEN, SUPPORTED BY DUEWEKE TO AUTHORIZE EXPENDITURE OF DDA FUNDS IN SUPPORT OF THE COMMAND STAR LITE DESKTOP CONSOLE ON BEHALF OF THE POLICE DEPARTMENT FOR \$20,605.33.

Discussion regarding this model vs. a much higher priced console, concerned Chief did not present the other option; Chief Eder explained why this one would meet their needs as a Department.

R/C VOTE: AYES: Michel, Seifert, McKoan IV, Thompson, Dueweke, Little, Gooden, Wagner. NAYS: None.

MOTION CARRIED.

MOTION BY THOMPSON, SUPPORTED BY DUEWEK, TO AUTHORIZE EXPENDITURE OF DDA FUNDS IN SUPPORT OF PURCHASING THE NEW CARPET FOR THE POLICE DEPARTMENT BUILDING IN THE AMOUNT OF \$5,748.05 LESS THE SALES TAX.

AYES: All. NAYS: NONE.

MOTION CARRIED.

Chief Eder: Extend an invite to all DDA members to come over and see the new system, thank you for your help.

B. BOARD MEMBERSHIP

Chairman Wagner: Two Board member's terms will expire 12-31-2001, Robert Gooden and Pauline Dueweke. Pauline stated interested in serving again on the Board.

Robert Gooden will not be requesting a reappointment to the DDA Board, he expressed his vote of confidence in all the DDA Board members for what they have been striving to do and have accomplished in 10 years.

10. BOARD MEMBER COMMENTS:

Chuck Michel: Like to see something written in the paper about the purchases for the Police Department through the DDA.

Joe Little: Like to see more than one quote for purchases, referring to Police only had one bid for carpet.

Chief Eder: Called several carpet places, only one acknowledged.

Pauline Dueweke: Will send Supervisor McKoan a letter declaring my pleasure to serve again; Mr. Gooden has been a wonderful example of a public servant and all my family respects you very deeply, happy to serve out of respect for your Mr. Gooden.

11. PUBLIC COMMENTS:

Fred Glass, 9724 Pearl Beach Blvd.: Municipal Pier no one can use it because of the low water, talked to Darrin Gabriel if Township decided to dredge it could be done for \$16-\$18.00 a yard to have it dredged and dirt hauled away, \$30,000, is there any grant money available for such a project?

Chairman Wagner: Looking around at different options to see what we can do.

Chief Eder: The Police Department appreciates the support from the DDA.

12. ADJOURNMENT:

Moved by Thompson, supported by Michel, MOTION CARRIED, to adjourn at 9:30 p.m.
AYES: All. NAYS: None.